

DIRECTOR OF CENTRAL INTELLIGENCE DIRECTIVE NO. 1/1  
PROCEDURES FOR THE INTELLIGENCE ADVISORY COMMITTEE

(3/5/48; ~~negative number~~)

Pursuant to the provisions of NSCID No. 1, and for the purpose of providing a guide and facilities for the activities of the Intelligence Advisory Committee, the following procedures are hereby established:

1. The Director of Central Intelligence, or his representative, shall serve as Chairman of the Intelligence Advisory Committee. The Central Intelligence Agency will furnish the Secretariat therefor.
2. The Intelligence Advisory Committee shall meet on the call of the Director of Central Intelligence, either upon his own initiative or upon the request of an Intelligence Advisory Committee member.
3. The Intelligence Advisory Committee secretariat shall prepare and circulate in duplicate all proposals appropriate for IAC consideration. Such papers, whether initiated by IAC members or the Director of Central Intelligence, shall bear an appropriate series number and all subsequent papers related thereto shall carry a sub-number.
4. Agenda will be prepared and circulated to IAC members so as to reach them at least three working days in advance of each IAC meeting. Only those matters will be brought up for discussion which members of the IAC have had the opportunity to study and where appropriate have had the opportunity to obtain the opinion of other members of their Departments. After each meeting copies of the minutes will be circulated.
5. Membership in the IAC does not preclude intelligence chiefs from having access to the National Security Council through regularly established departmental channels.

**R. H. HILLENKOETTER**  
Director of Central Intelligence

This document downgraded to  
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Sec 3(B), EO 11652, on 12/15/76  
by 246321.

(Note: Original paragraphs 5, 6, and 7, providing for a Standing Committee "to assist the IAC in the performance of its functions," were deleted by IAC action 2 April 1951. Present paragraph 5 was original paragraph 8. References: IAC-D-15; IAC-M-24.)

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